**TUITION FEE DISCOUNTS - APPLICATION / EVALUATION FORM**

**(To be completed by parents who wish to apply for a fee discount – per family/academic year)**

|  |  |
| --- | --- |
| Name of Student(s) | Date |
| Name of Parent/Carer | Academic Year |
| Name of K Tahta representative reviewing this application | Date of Governors Board agreement and approval |
| Is this the first time you are applying for tuition fee discount at K Tahta Sunday School? (YES/NO) | If “NO” then how many years have your been receiving a discount? |
| If YES - What has been the percentage of the discount applied? | Percentage of discount (categories are: 25%, 50%. anything more than 50% discount should only be awarded in very special situations) |
| Reason for applying for discount | Evidence / Documentation (Evidence must be provided otherwise discount will not be applied). Note YES/NO and specify type of evidence (list of acceptable evidence listed below) |

**All approved applications for tuition fee discounts will require the parent/carer to contribute to the school in kind by volunteering to help with the Parents Committee activities.**

Signatures:

|  |  |
| --- | --- |
| Parent/Carer | K Tahta Representative |
| Chairman of Governors Board or delegate |  |

**List of acceptable evidence:**

Council tax exemption letter

Income support documentation

Payslips for past year

Tax returns for past year

Child support documentation